



**City Council
Pre-Agenda/Regular Meeting Agenda
Minutes
June 11, 2018 @ 6:00 pm
Trinity City Hall Annex**

Members Present: Mayor, Jesse Hill; **Council members:** Gene Byerly, Jack Carico, Tommy Johnson, Steve Lawing, and Don Payne.

Others Present: City Manager, Debbie Hinson; City Attorney, Bob Wilhoitt; Planning Director, Marc Allred; Finance Officer, Lisa Beam; City Clerk, Annette deRuyter; Interim Public Works Supervisor, Jonathan Cranford; Randolph County Deputy Cox and other interested parties.

- **Call to Order; Welcome Guests and Visitors**

Mayor Hill called the Meeting to order at 6:01 pm and welcomed everyone.

- **Pledge of Allegiance and Invocation**

Mayor Hill led the Pledge of Allegiance and Council member Payne gave the Invocation.

- **Review, amend if needed, and approve Proposed Regular Meeting Agenda**

Mayor Hill called for changes or amendments to the agenda.

Council member Payne made a motion to approve the Agenda as presented. The motion was seconded by Council member Johnson and approved with a vote of 5 ayes and 0 nays.

Regular Meeting Begins Here:

I. Public Comment Period

Mayor Hill opened the Public Comment and asked anyone who had signed in and wished to speak during Public Comment to please come forth.

Richard McNabb- 6923 Stone Gables, Mr. McNabb stressed to Council his concern pertaining to the additional deputy. He discussed how the wait time for responses from the Sheriff's Department can be extensive. On average there are two deputies in each zone for 12 hour days. He stressed his concern on the ratio of number of voters that participated during the elections. In 2015, statistics show that 8% of the people voted during that election and in 2017 6.8% of the people voted during the election. The results for the extra deputy was approximately 240 people responding. This equates for over 6% of the people that has concerns to what is happening in the City of Trinity.

II. Consideration of Consent Agenda: These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

- 1. Approval of the Minutes for the May 14, 2018, City Council Meeting Minutes.**
- 2. Approval of the Budget Workshop Minutes May 11, 2018**
- 3. Approve Budget Amendment # 4**

Mayor Hill opened these Items and called for approval, changes, or denial.

Motion was made by Council member Johnson to approve Item 1, 2 and 3 as written. The motion was seconded by Council member Carico and approved with a vote of 5 ayes and 0 nays.

III. Public Hearing

4. Text Amendment for Indoor Shooting Range.

Mayor Hill opened this Item and called on Planner, Marc Allred for presentation.

Mr. Allred informed Council the city was approached by an applicant who wants to have an indoor shooting range. Currently, City of Trinity does not define this Use in its Ordinance.

Mr. Allred relayed the definition for the Indoor shooting range as indicated below.

- Facility that's primary reason is the shooting of firearms, bows, and cross-bows, at or in conjunction with, both for profit and nonprofit facilities. It does not include incidental target practice by individuals on private property.
- Shall conform to NRA guidelines, The National Institute of Building Sciences for Firing Ranges and the Department of Energy Range Design Criteria.
- Permitted Use by Zoning District: Light and Heavy Industrial.

After a brief discussion by Council members, reassuring that all regulations would be federal mandated and follow the NRA guidelines.

Mayor Hill opened the Public Hearing at 6:26 p.m.

Hearing no one speaking for or against, Mayor Hill closed the Public Hearing at 6:27 p.m.

A motion was made by Council member Byerly to allow Text Amendment for an Indoor Shooting Range as presented. The motion was seconded by Council member Lawing and approved unanimously with a vote of 5 ayes and 0 nays.

5. Review and Adopt Proposed Annual 2018-2019 Budget

Mayor Hill opened this Item and called on City Manager for presentation.

Manager Hinson presented the Budget message in accordance with the NCGS 159-11. I respectfully submit for your review and consideration the proposed budget for the City of Trinity for Fiscal Year 2018-2019.

Mayor Hill opened the Public Hearing at 6:36 p.m.

Hearing no one speaking for or against, Mayor Hill closed the Public Hearing at 6:36 p.m.

A motion was made by Council member Payne to approve the Proposed 2018-2019 Budget as presented. The motion was seconded by Council member Carico and approved with a vote of 5 ayes and 0 nays.

IV. New Business

6. Resolution to Add Dawn Acres to City Street Inventory as a Gravel Road.

Mayor Hill opened this Item and called on City Manager Hinson for presentation.

Manager Hinson reviewed with Council that Dawn Acres Drive had been approved previously to be added to the Powell Bill Street Inventory contingent upon easement acquirement.

The City has acquired the easement from the property owners as needed to complete this request. We are not able to complete the paving prior to June 30, 2018, however, paving will be completed in the 2018-2019 Powell Bill expenditures.

A motion was made by Council member Johnson to add Dawn Acres Drive as a gravel road to the Powell Bill Street inventory. The motion was seconded by Council member Payne and approved with a vote of 5 ayes and 0 nays.

7. Resolution Authorizing City of Trinity to Engage in Electronic Payments As Defined By G.S. 159-28

Mayor Hill opened this Item and called on City Manager Hinson for presentation.

Manager Hinson reviewed with Council the Resolution Authorizing City of Trinity to Engage in Electronic Payments as defined by NCGS 159-28.

This Resolution is needed to comply with statutory internal control mandated regarding pre-audit standards to assure public funds are spent appropriately as defined by NCGS 159-28. Manager Hinson is currently working consolidating and changing our policies to conform to the criteria established by this statute as well as updating our Procurement Policy to meet the Federal Uniform Guidance Standards. This will allow the City of Trinity to continue electronic transfers to Rural Development.

A motion was made by Council member Carico to adopt the Resolution Authorizing City of Trinity to Engage in Electronic Payments as Defined by NCGS 159-28. The motion was seconded by Council member Byerly and approved with a vote of 5 ayes and 0 nays.

8. Approve Changes to Scheduled Meeting Dates for all Boards.

Mayor Hill opened this Item and called on Manager Hinson for discussion.

Manager Hinson discussed with Council members that at last month's meeting it was suggested that all meetings be moved to Tuesday's. A newly revised schedule has been provided.

A motion was made by Council member Lawing to approve the changes to the meeting schedules. The motion was seconded by Council member Payne and approved with a vote of 5 ayes and 0 nays

9. Right of Way Ordinance

Mayor Hill opened this Item and called on Jonathan Cranford for discussion.

Jonathan Cranford, Interim Utility Director, discussed with Council advising them this Ordinance will allow the staff know what is going on in the City of Trinity. The Ordinance will cover all utilities for installation and repairs of all infrastructure for the city.

A motion was made by Council member Johnson to approve the Right-of-Way Ordinance as presented. The motion was seconded by Council member Carico and approved with a vote of 5 ayes and 0 nays.

10. Closed Session Pursuant to NCGS 143-318.11 (a) (5) (i)

Mayor Hill opened this Item called for a motion to enter into Closed Session.

A motion was made by Council member Carico to go into Closed Session. The motion was seconded by Council member Johnson and approved with a vote of 5 ayes and 0 nays.

A motion was made by Council member Byerly to go back into Regular Session. The motion was seconded by Council member Payne and approved with a vote of 5 ayes and 0 nays.

Mayor Hill advised action was taken during the Closed Session.

Council member Payne discussed during Closed Session, Council has agreed to purchase the building located at 5679 Highway 62 formerly occupied by Community One Bank. This property will be the future home for the City of Trinity.

V. Code Enforcement Report and Permits Report

Mayor Hill opened this Item and called on Code Enforcement Officer, Marc Allred.

Mr. Allred informed Council there were 24 open cases and 19 cases were closed.

We have issued 2 new home permits, and a total of 22 for the year.

VI. Business from City Manager and Staff

Jonathan Cranford, Interim Utility Director shared with Council that the city has passed all lift stations and are compliant with sewer with NCDQ.

Mr. Cranford also reported the City Haul results.

- 23 dumpsters were filled and dumped
- 65,600 tons
- 9000 lbs. from Synergy
- 400 computer monitors
- 3000 lbs. miscellaneous items

VII. Business from Mayor and Council

None

VIII. Adjournment

With no other business to discuss, *a motion was made by Council member Payne to adjourn the June 11, 2018 meeting at 7:45pm. The motion was seconded by Council member Carico and approved unanimously with a vote of 5 ayes and 0 nays.*